

**Cut Bank Area Chamber of Commerce Minutes  
Jan. 6, 2016 Regular Monthly Meeting  
Cut Bank Chamber Office – Noon**

**Directors Present:** Jeff Billman, Calcie DeZort, Adrienne Fritz, Steven Hjartarson, Gail Hofstad, LeAnne Kavanagh, Pat Murphy, Matt Waller, Juanita Meeks, Sissy Nygaard.

**Executive Director:** Amy Overstreet

**Directors Absent:** Pete Hetherington (Excused).

**Guests Attending:** Don Grubb, City of Cut Bank.

**Regular Business:**

The meeting was called to order by President Jeff Billman. The minutes from the December meeting were presented for approval. Steven moved to accept the minutes as emailed and Matt seconded the motion. Being no further discussion, the minutes were approved as emailed.

The financial reports from December 2015 were reviewed. See attached.

Balances were reported as follows: \$15,698.44 Chamber Checking Account; \$15,960.77 Economic Development Checking Account; \$7,237.67, Gift Certificate Account; \$7,418.99 Buckle Account; Lewis and Clark Committee-\$ 2,735.14 (checking) and \$16,186.44 (money market).

Sissy and Amy provided some additional information regarding the reimbursement of the Public Drug project expenses, specifically for Newfields, which will be reimbursed to the Chamber's checking account.

Sissy presented a very detailed Revenue/Expense Report for 2015, which gives the board and membership an easy-to-view synopsis of the year's income, and expenditures for the various Chamber projects and programs. Pat moved the financial report be accepted with Juanita seconding the motion and all voting in favor of the motion.

**Old Business**

**Committee updates:**

**Economic Development-**Jeff and Amy reminded the board the bid opening for the remediation project will be at 3 p.m. on Thursday, Jan. 7. Jeff and LeAnne will attend for sure, with Amy via conference call, and any other board members/public invited as well. There will be a special meeting of the entire board on Jan. 14 at 5 p.m. at the Chamber office to act on the recommendation of Newfields in awarding the bid. Steven made a motion, which was seconded by Gail, to extend the deadline to receive offers on the purchase of the Public Drug building until March 31. No bids were received by the Dec. 31 deadline. Jeff and Amy reported there might be an individual/business interested in leasing the Myhre Building.

**Stage Cover-**Sissy is still waiting to hear from City officials on the stage cover project. The Port Authority Loan/Grant Committee is recommending the Port Authority award the Chamber a \$10,000 grant to round out the necessary funding for the project.

**Shop Local Campaign-**Amy reported to the board on the eight week Shop Local promotion, went very well. She is still waiting for three winners to pick up their prizes. Weekly prizes were a Chamber t-shirt and a \$25 Chamber gift certificate. The grand prize was \$200 in Chamber gift certificates.

**Festival of Trees-**Calcie and Adrienne said although the fundraiser didn't bring in as much as the previous year, it was still very successful with a profit of \$12,500. Next year it was suggested to have the event downstairs at the Elks since so many people didn't come upstairs to bid as often as organizers would have liked. The profit will be used for Chamber projects.

**Banquet** –Jeff and Amy will finalize the entertainment and the date of the banquet once they confirm the availability of the civic center. Tentative dates are April 23 and April 30. This year's banquet committee consists of Jeff, Steven and Amy and they are leaning toward the Bop-a-Dips or Party Rock Project for the entertainment, at a cost of approximately \$5,500 (including expenses).

### **New Business:**

**Seating of New Directors-**The slate of re-elected directors (Gail, Jeff, Calcie and Pat) was congratulated on their election to another three years.

**Filling Director Vacancy-**Gail announced she will be resigning from the board for health reasons but is very willing to continue to help with Chamber functions and projects. Jeff thanked her for her hard work and expressed the board's appreciation for her willingness to continue helping. After some discussion, the board instructed Jeff to visit with Nicole Altenburg (CBEFAA) as a possible successor to Gail; if she is unable to serve, he will ask Ryan Eney of Bank of Glacier County.

**Election of 2016 Officers-**Pat moved and Juanita seconded the slate of officers remain the same for 2016 and that all nominations for officers cease. The motion passed unanimously.

**Committee Appointments-**Amy and Jeff circulated the sign up sheet for 2016 Committees and all directors signed up to chair/work on the committees of their choice. (See attached).

**Budget-**The budget will be presented for approval at the February meeting. All directors are asked to review their budgets from the summary presented by Sissy earlier in the meeting and submit any changes to Amy or Sissy ASAP.

**Annual Meeting Date-**Under the new bylaws, the annual meeting was moved to February. Jeff announced the date of the meeting will be Feb. 24 at noon at the hospitality room of Glacier Electric Cooperative.

**Directors and Officers E/O Insurance:** The board tabled action on this since renewal of the policy from DTJ isn't due until March 7. The premium is the same as 2015, stated Juanita, at \$688 per year for \$1 million policy. Sissy had a few questions but the meeting was running long and people needed to get back to work. It will be addressed at the February board meeting.

### **Reminders:**

The February Chamber Up will be hosted by GCHC; Leavitt Group requested to move their January date to host back to March.

Gail sought volunteers to sell 50/50 tickets at the upcoming Booster Club Invitational Wrestling Tournament.

Jeff and Cassie and Amy and Matt will attend the Shelby Chamber Banquet on Jan. 27.

The meeting was adjourned.

**LeAnne Kavanagh**  
**Secretary/Director**