

**Cut Bank Area Chamber of Commerce Minutes  
November 3, 2016, Regular Monthly Meeting  
Cut Bank Chamber Office – Noon**

**Directors Present:** Jeff Billman, Toni Altenburg, Adrienne Fritz, Calcie DeZort, LeAnne Kavanagh, Juanita Meeks, Pat Murphy, Sissy Nygaard, Matt Waller.

**Executive Director:** Amy Overstreet

**Directors Absent:** Ryan Eney, excused; Steven Hjartarson, excused.

**Guests Attending:** None.

**Regular Business:** The meeting was called to order by President Jeff Billman. The minutes from the Oct. 5 meeting were presented for approval. Pat moved to accept the minutes as presented with Adrienne seconding the motion. Being no further discussion, the minutes were approved as emailed.

The financial reports from October 2016 were reviewed. See attached.

Balances were reported as follows: \$3,643.76 Chamber Checking Account; \$14,172.40 Economic Development Checking Account; \$2,841.41 Gift Certificate Account; \$7,463.99 Buckle Account; Lewis and Clark Committee-\$5,527.11 (checking) and \$14,197.06 (money market).

Sissy said she looked at last year's balances at this time, and we are in better shape financially now than we were then. Sissy and Amy reminded the board that November is a huge revenue month with membership dues and the bazaar. There was also some discussion about sending out dues notices for the Economic Development Committee since we haven't done that for a few years. Amy also provided a brief update on the second grant from DEQ to help with the Public Drug building. Calcie moved to accept the financial report with Matt seconding the motion and all voting for the motion.

**Old Business  
Committee updates**

**Economic Development:** Jeff and Amy updated the board on the Public Drug building project and announced this phase is complete and looks great. Phase 2 was explained to the board as was the need for a contract modification and additional funds totaling \$54,000 with a match of about \$10,000. Amy will work with EPA on this phase to see it through to completion.

**Holiday Bazaar:** The Holiday Bazaar is set for Saturday, November 5<sup>th</sup>. Adrienne updated the board that this year's event. Sara Peterson has been hired to manage the concessions. Amy said there is a busload of people coming from Chester and Adrienne added one of Scott's relatives had organized the road trip. Vendors are sold-out and more volunteers are needed to help with set up on Friday.

**Stage Cover:** Amy believes the city's grant application for a tourism infrastructure grant was unsuccessful in the first round of grant awards but they will try again. Amy will ask Mayor Raemaeker to check on the status of the city's grant submission. Sissy said First Interstate is also interested in contributing to the stage cover project.

**Mercantile Update:** Amy has some ideas for the low maintenance landscaping for that area once the building is demolished. She is checking on possible art grants but for now that project is on the back burner until November is over.

**Shop Local Campaign:** Linda will handle the busy work of the Shop Local campaign for November, reported Amy.

**Parade of Lights and Social:** The Parade of Lights and Social will be held on Nov. 18. Matt and Juanita are co-chairs. Matt will work on getting a vehicle for the float; Gail Hofstad will em-

cee at the social. Amy has had some complaints about the parade and social being on Friday instead of Saturday, but the Snowgoers had already booked the civic center for that night, she explained. The work night to prepare the lights will be on Election Night, Nov. 8. Glacier Care Center and Albertsons are donating the cookies. The board is asked to meet to help build the float on Nov. 17 at 5:30 p.m. at Billman's warehouse. Amy has someone to dress in the penguin costume and ride on the float.

**Festival of Trees:** The Festival of Trees will be held at the Elks on Dec. 3. No reserved tables will be sold; only individual tickets. Event sponsor sales are wrapping up. Glacier Care Center will donate all the food and will be listed as the only \$1,000 (gold) sponsor and will get 8 tickets to the event. The Fry Bar will be served again. All unsold tickets should be taken to Billman's by Nov. 30.

**Membership Drive:** LeAnne reported the annual membership drive is underway with renewals having been mailed and the letters to potential new members going out soon.

### **New Business**

**Looking ahead to 2017:** Jeff asked the board to consider who is going to be the Chamber leaders going forward. With Adrienne not opting for another term, Steven and Sissy termed out and LeAnne resigning at the end of the year, new officers will be needed. Calcie is willing to serve as secretary and Ryan as Treasurer. It was decided to ask Mike Bruch to fill LeAnne's remaining year on the board since he has plenty of experience and had expressed interest in getting back on the board. No one expressed interest in serving as President at this time. LeAnne said it wasn't fair to expect Jeff to serve for another year.

There were a number of reminders reviewed before the meeting was adjourned. The next meeting of the board will be on Dec. 7.

With no further business, the meeting was adjourned.

**LeAnne Kavanagh**  
**Secretary/Director**