**Cut Bank Area Chamber of Commerce Minutes**

**November 6th, 2019, Regular Monthly Meeting**

**Cut Bank Chamber Office – Noon**

**Directors Present:** Don Grubb, Ric Beals, Stephanie Eney, JR Myers, Calcie Stubbs, Jessica Waldner, Nate Kavanagh, Nicole Altenburg

**Executive Director:** Amy Overstreet

**Directors Absent:** Bryan Simons (Unexcused), Kristi Rowell (Unexcused), Brandon Greco (Excused)

**Bookkeeper:** Todd Eney

**Office Assistant:** Erin Kittson

**Guests Attending:** Terran Lohman (Beehive Homes)

**Regular Business:** The meeting was called to order by President Ric Beals. The minutes from the October 9th meeting were presented for approval. Calcie Stubbs made the motion to approve the minutes with Don Grubb seconding the motion. Being no further discussion, the minutes were approved.

The financial reports from October were reviewed. See attached.

Balances’ were reported as follows: Chamber Checking Account $849.63; Savings – Hiline Arts Grant $2,506.43; Economic Development Checking Account $330.24; Gift Certificate Account $721.41; Buckle Account $3,463.99.

Treasurer Nate Kavanagh presented the financials. He noted that numbers are a little down this time of year which is normal compared to all years past. Things will not be as tight as soon we we get the numbers sorted out from the bazaar. Todd also noted that there is a lot of moving money to different accounts right now to compensate different expenses associated with the holiday bazaar. Jessica Waldner made the motion to approve the October financials with Calcie Stubbs seconding the motion. Being no further discussion, the financials were approved.

**Old Business**

**Mercantile Update:** Amy updated that Stahley has sent out their report from the inspection of the mercantile building, each director should have received a copy via email. The plan is to keep moving forward with looking into state and federal grants.

**Public Drug Offer Discussion, Approval, & Update:** Amy updated that broker Bruce Wold had just sent a letter that stated we need to renew our contract for the sale of the mercantile building. Calcie Stubbs made the motion to extend our contract with Dye Tavary & Judge with Don Grubb seconding the motion. Being no further discussion, the motion was approved.

**Cut Bank Holiday Bazaar Recap:** Stephanie updated that this was a very successfully run bazaar. Amy noted that all numbers were increased; there was a bigger profit and even higher attendance. It was also discussed how happy all the vendors were for the great job the committee does to put on this event. There will be exact finances on this event at the next meeting.

**Update on East End of Cut Bank Chamber Signs:** Tabled

**Beef & Bid Update:** Amy updated that event sponsor letters are already mailed out, and Glacier Electric upgraded to a high sponsorship level than came standard with their membership level. She also just emailed the list to directors to sign up and ask people to be prime rib cooks. We are also looking for more tables and chairs to be used at the Pioneer for this event.

**Parade of Lights & Social Update:** Don Grubb says everything for this is right on track. Glacier Electric will be putting the lights up on Main Street sometime this week. He also has the police escorts lined up for the parade. The directors are meeting at Jess’ shop to decorate a side by side to drive Santa in for the parade.

**Shop Cut Bank Passport Campaign Update:** Erin recently finished the labels and passports for this campaign. She noted the businesses were all really excited to participate and hoping it will boost some sales for the upcoming holiday season.

**Christmas Lights Contest:** Calcie updated that she has everything lined up for this event. She has the prize commitments from Glacier Electric and Billman’s; she just needs to know what the Chamber wants to donate for our share. It was discussed and the Chamber is going to donate $50 in chamber bucks.

**Membership Drive Update:** Amy updated that letters have been sent out and memberships are already rolling in. She is still planning on sending out a “What the Chamber Does for our Community” brochure to nonrenewal members as soon as she gets the final statistics from the bazaar attendance.

**New Business**

**VIC Sign Insurance Claim:** Tabled until Juanita Meeks from Dye Tavary & Judge is here to explain thoroughly.

**Discuss/Approve Resignation of Brandon Greco & Nicole Altenburg:** Calcie Stubbs made the motion to approve the resignation of Brandon Greco and Nicole Altenburg with Don Grubb seconding the motion, being no further discussion the motion was approved. Nicole also noted that she is planning to help with everything through the rest of the year.

**Discuss/Approve Appointments to Fill Vacancies:** There are going to be three open positions for election, but there needs to be an appointment to fill Nicole and Brandon’s positions. Calcie Stubbs made the motion to approve Jenika Sammons to fill Nicole Altenburg’s position and Tim Kipp to fill Brandon Greco’s position. Nate seconded this motion and it was approved.

**Reminders:**

• Parade of Lights – November 15th

• December Chamber Board Meeting– December 4th, Chamber Office, 12-1pm

• Beef & Bid – December 7th, Pioneer Bar

• Christmas Lights Contest – November 29th thru December 13th

With no further business, the meeting was adjourned.

**Jessica Waldner**

**Secretary/Director**