**Cut Bank Area Chamber of Commerce Minutes**

**October 9th, 2019, Regular Monthly Meeting**

**Cut Bank Chamber Office – Noon**

**Directors Present:** Nate Kavanagh, Don Grubb, Brandon Greco, Jessica Waldner, Calcie Stubbs, Kristi Rowell, JR Meyers, Stephanie Eney

**Executive Director:** Amy Overstreet

**Directors Absent:** Ric Beals (Excused), Bryan Simons (Excused), Nicole Altenburg (Excused)

**Bookkeeper:** Todd Eney

**Office Assistant:** Erin Kittson

**Guests Attending:** None

**Regular Business:** The meeting was called to order Vice President Calcie Stubbs. The minutes from the September 4th meeting were presented for approval. Jessica Waldner made the motion to approve the minutes with Don Grubb seconding the motion. Being no further discussion, the minutes were approved.

The financial reports from August were reviewed. See attached.

Balances’ were reported as follows: Chamber Checking Account $5,248.42; Savings – Hiline Arts Grant $2,506.32; Economic Development Checking Account $38.10; Gift Certificate Account $911.41; Buckle Account $3,463.99.

Treasurer Nate Kavanagh presented the financials. He noted that numbers are a little down this time of year which is normal compared to all years past. Things get a little tight right now because we have a lot of projected income coming in after membership renewal. He also noted that he moved money from the buckle account to the checking account so that he can get everything paid before the bazaar. After the grant for the bazaar comes in it will be reimbursed into the buckle account. Don Grubb made the motion to approve the September financials with Brandon Greco seconding the motion. Being no further discussion, the financials were approved.

**Old Business**

**Mercantile Update:** Amy updated that Stahly has almost completed their final draft for the pre-demolition study. It is anticipated to be in the ballpark of $100,000.00 from start to finish. Stahly Engineering is going to look into the rural development grants and also the Big Sky Trust Fund grant program.

**Public Drug Offer Discussion, Approval, & Update:** No updates

**Lewis & Clark Festival Final Financial Recap:** Profits were up, no updates

**Cut Bank Holiday Bazaar Update:** The bazaar is right around the corner and in full force. Amy emailed out the list to sign up for volunteering and reminded directors to make sure they are signed up to help. Amy also noted they got the signs with some of the grant money and they are posted around town, they look great.

**Update on East End of Cut Bank Chamber Signs:** Tabled

**Beef & Bid Update:** Amy updated that this is rolling right along. The North Country Cattlewomen passed on doing the pie bar this year so we are waiting to hear back from a different option. If not, we will just purchase cheesecake and do a cheesecake bar with toppings. Wheelhouse is hired to do the entertainment for this event.

**Community Survey Update:** Amy recently sent out the results from the surveys she has received back. Directors recapped and discussed the different feedback received. Amy also noted that the response percentage may need to be revamped.

**Website Advertising Update:** Amy updated that all of last years’ participants have renewed for the year, which totals out to be around $2,700.00.

**Shop Cut Bank Passport Campaign & Shop Small:** Nate updated that the national Shop Small Campaign was denied but Amy and Erin are still working on the local Shop Cut Bank Passport Campaign and they are going to work out great for small businesses. Erin is doing the finishes touches and these will be delivered to the participating businesses at the end of October.

**Christmas Lights Contest:** Calcie updated that she is just waiting for the event to get closer. She has judges and prizes already lined out for this event.

**New Business**

**Membership Drive:** Amy, Nate and Erin have been working to revamped the membership information and also designed an infographic pamphlet to be distribute after the new year to the non-renewal members as well as some of the businesses from the potential membership list.. She also noted this will be under way after we get some of the November activities wrapped up!

**Approval of Slate of Candidates for Director Election Ballot:** Jess made the motion to approve Jessica Hedges, Rhonda Grainger, and Nate Kavanagh to the election ballot, with Don Grubb seconding the motion. Being no further discussion, the motion was approved.

**Parade of Lights & Social:** Date set for Friday, November 15th

**Reminders:**

• Chamber Up – October 8th, Billman’s Home Decor, 5:30-7pm

• Pitch Night – October 17th, Cut Bank Creek Brewery, 6-8pm

• Cut Bank Holiday Bazaar – November 2nd, CBHS, 9am-5pm

• November Chamber Board Meeting– November 6th, Chamber Office, 12-1pm

• Parade of Lights – November 15th

• Beef & Bid – December 7th, Pioneer Bar

• Christmas Lights Contest – November 29th thru December 13th

With no further business, the meeting was adjourned.

**Jessica Waldner**

**Secretary/Director**