**Cut Bank Area Chamber of Commerce Minutes**

**August 7th, 2018, Regular Monthly Meeting**

**Cut Bank Chamber Office – Noon**

**Directors Present:** Ric Beals, Don Grubb, Bryan Simons, Ryan Eney, Stephanie Eney, Michelle Nygaard, Calcie Stubbs, Jessica Waldner

**Executive Director:** Amy Overstreet

**Directors Absent:** Kristi Rowell (Excused), Jeff Billman (Excused), Pat Murphy (Excused)

**Bookkeeper:** Todd Eney (Not Present)

**Office Assistant:** Erin Kittson (Not Present)

**Guests Attending:** None

**Regular Business:** The meeting was called to order by Chamber President Ric Beals. The minutes from the July 11th meeting were presented for approval. Don Grubb made the motion to accept and Calcie Stubbs seconded the motion. Being no further discussion, the minutes were approved.

The financial reports from July 2018 were reviewed. See attached.

Balances’ were reported as follows: Chamber Checking Account $12,981.87; Savings – Hiline Arts Grant $2,502.09; Economic Development Checking Account $1,006.30; Gift Certificate Account $2,096.41; Buckle Account $7,463.99.

Ryan Eney presented the financials. After reviewing financials, Calcie Stubbs made the motion to accept the July financials with Michelle Nygaard seconding the motion. Being no further discussion, the financials were approved.

**Old Business**

**Mercantile & Public Drug Update:** Amy updated that there was a break in at the Mercantile and Public Drug. The county has since boarded up the Mercantile building. Cops are aware of this and luckily there was no damage to the Public Drug building. There were a few bent screens but nothing major. Meetings were set to discuss progress of Mercantile with the county but again, this did not happen.

**2017 Financial Audit by Utterback Accounting:** Ryan mentioned that he contacted Elaine at Utterback Accounting and she is confident that she will be able to complete the Chamber financial audit by August 31. Calcie Stubbs made a motion that is the audit is not completed by August 31, Ryan should contact Darrell Peterson at Peterson, Peterson & Shors and ask him to complete the audit. Michelle seconded the motion, motion approved.

**Lewis & Clark Festival Recap:** Ryan updated that it was a success but they had a small loss this year. He said it hard to make the money back for the buttons and they are thinking about getting rid of them for next year because they do not pay for themselves. Overall as of today is was a net loss of (-78.00). The committee paid more this year for entertainment ($5,400.00) than years past. Even though they paid more there was a ton of positive feedback and they are hoping to get some of the same great music for next year. Don Grubb also noted that they are working on getting something is writing as far as bouncy houses and jump houses go at the park for insurance. Ryan thinks this is a great idea for future reference so we do not have any confusion.

**Golf Tournament Update:** There wasn’t much to update here just that they have tentatively set the date for Sunday, September 23nd. This is the day after Oktoberfest and Amy is waiting to hear back from Jeff Billman to give it the go-ahead and get information mailed out.

**Business Appreciation Days Recap:** Amy updated that it was a success and everything went great. This event had the most sponsors it ever has, 51 total. Another great update was that the Browning leg was moved to a different place and it was at least double in size this year!

**Shakespeare in the Park Recap:** Michelle said this event was a success. There were just over $2,000 in local donations which will leave this event somewhere in the profit of $500.00. Ryan commented that maybe next year they could give out a “cheat sheet” of the play so people can have a better understanding of what the play is about beforehand.

**Cut Bank Holiday Bazaar Update:** Amy says there are already 60-70 vendors that have paid for vendor booths. It is moving along in the right direction and will be here before we know it.

**New Business**

**Prime Rib Cook-off:** Calcie updated that the date is set for October 27th at the Elks Lodge. Myki, the new manager at the Elks was very friendly and seemed thrilled to want to use the Elks for our upcoming events. We are hoping to get 15-17 prime rib cookers who will cook/donate a prime rib for this event.

**Festival of Trees:** The date is set for December 8th at the Elks Lodge. The theme is going to be Mistletoe and Margaritas, something a little different! Amy is going to have the visitor center girls working on decorations before they are done for the summer, this will be a great jumpstart to these events to have decorations already made.

**Nominating Committee Appointments:** Amy read the Chamber by-laws stating that at the regular August board meeting, the president shall appoint, subject to approval by the board of directors, a nominating committee of five (5) members of the chamber. The president shall designate the head of the committee.Ryan is not running for re-election but Calcie is. Ric nominated Stephanie, Jess, Ric, Jeff and Ryan. Michelle made the motion to approve the nominating committee and Jess 2nd, motion approved. Ric will set a meeting in August to get this going for board director elections, we already have some great people in mind.

**Business Recognition Award:** Albertsons and Glacier Community Health Center are both chamber member business’ who have done great upgrades to their facilities. Amy and Ric are going to be in contact with them and the Pioneer Press to get them chamber recognition for their updates.

**Gift Certificate Program Update:** Amy updated that there has not been much revenue in this account and she is looking for some ideas. The Chamber is listed on the Lion’s Club cards but we could use more options of getting chamber gift certificates out there.

**Website Advertising:** Bryan updated that there is not much that needs to change but he is going to make sure it is updated as needed via Amy.

**Reminders:**

• Chamber Up – Edward Jones, August 21st, 5pm – 7pm, City Park

• September Board Meeting – September 5th, 12pm – 1 pm, Chamber Office

With no further business, the meeting was adjourned.

**Jessica Waldner**

**Secretary/Director**