**Cut Bank Area Chamber of Commerce Minutes**

**April 3rd, 2019, Regular Monthly Meeting**

**Cut Bank Chamber Office – Noon**

**Directors Present:** Don Grubb, Jessica Waldner, Calcie Stubbs, Nicole Altenburg, JR Meyers, Bryan Simons, Kristi Rowell, Stephanie Eney, Nate Kavanagh

**Executive Director:** Amy Overstreet

**Directors Absent:** Ric Beals (Excused), Brandon Greco (excused)

**Bookkeeper:** Todd Eney (Not Present)

**Office Assistant:** Erin Kittson (Not Present)

**Guests Attending:** Brenda Schilling (Glacier County Port Authority), Ashley Kavanagh (Cut Bank Pioneer Press), Aaron Standage (Yesco)

**Regular Business:** The meeting was called to order by Vice President Calcie Stubbs. The minutes from the March 6th meeting were presented for approval. Don Grubb made the motion to approve and accept the minutes with Nicole Altenburg seconding the motion. Being no further discussion, the minutes were approved.

The financial reports from March were reviewed. See attached.

Balances’ were reported as follows: Chamber Checking Account $3,142.76; Savings – Hiline Arts Grant $2,504.61; Economic Development Checking Account $-637.46; Gift Certificate Account $1,236.41; Buckle Account $7,463.99.

Treasurer Nate Kavanagh presented the financials. Nate noted that the Economic Development account is in the negative since several deposits were made on the first of April which are not on the March financial statements. He is going to keep an eye on the account and meet with Todd to decide if and when to transfer money. The board decided it is up to Nate and Todd to make this decision on what is easiest for them. Jess Waldner made the motion to approve the March financials with Stephanie Eney seconding the motion. Being no further discussion, the financials were approved.

**Old Business**

**Mercantile Update:** No Updates

**Public Drug Update:** We are still planning on having our Chamber Up at the Public Drug building for May 7th. Amy is going to ask Ric if he would be willing to make his chili bar and everyone else on the board can pitch in with other items.

**Membership Drive Update:** Amy updated that in order for renewals to get their names listed in the Discover Cut Bank, the deadline is this coming Friday. In order for names to be listed in the banquet program, the deadline is next Friday.

**Banquet Update:** Jessica Waldner updated that the theme for this years’ banquet is “Know Your Roots – Celebrating our Farmers and Ranchers”. The banquet committee is hiring a chef from Electric City Coffee & Bistro to help prepare the food and come up with menu/quantities needed. Amy has been working very diligently on getting all the food donated and portions figured out with the chef. Everyone should be making sure they are contacting their silent auction donation people and working hard at selling at least one book of tickets. Jess also noted that this is one of the Chambers biggest events and everyone is going to need to help out where they can.

**Citizen of the Year Voting:** Amy and Kristi passed out a ballot to vote. There was a tie between Pat Murphy and Gail Davis. Ric emailed his vote before he left on his trip, so his vote was the deciding factor.

**Lewis & Clark Festival Update:** Nicole Altenburg updated that everything is right on track for Lewis and Clark Days. Calcie noted to her that Jordan Running Wolf is looking to try and do a 3 on 3 basketball tournament; Calcie gave Nicole his contact information. Nicole also said they have their entertainment all booked for the weekend and this is a huge part of the entire line up. She has a meeting next Tuesday and will have more of an update at the next meeting.

**New Business**

**VIC Update & Staffing:** Amy said that the summer help at the visitor center usually consists of four positions. She will have two already filled with Erin Kittson and Lily Overstreet. She noted that if anyone has any suggestions to let her know. She also applied for the tourism grant that we do every year, it is a great help in paying out visitor center staff.

**Discover Cut Bank Promotion & Billboard Discussion & Approval:** Ashley Kavanagh has been diligently working with the Glacier County Port Authority, Cut Bank Chamber, and Cut Bank Pioneer Press to get a final billboard that will be displayed by the “Y” towards Browning. She had the final copy and passed it around for everyone to see. Jessica Waldner made the motion to approve the billboard for the Chambers half and move forward with getting it finalized, Bryan Simons seconded this motion. Being no further discussion, the motion was approved.

**Set Parade of Lights Dates:** All directors agreed that because our numbers were up having this event on a Friday this past year, we are doing that again. The Parade of Lights is set for November 15th.

**Set Holiday Bazaar Dates:** The Bazaar is going to be set for November 2nd; Amy will contact the school to make sure this date works out on their calendar too.

**Golf Tournament Date Discussion:** Nicole Altenburg updated that they have a board meeting coming up, they are hoping to have this tournament sometime in June opposed to the usual September date we always have. She is going to talk to the board about having in June 23rd, will update more after her next golf board meeting.

**Discussion of Revision of Political Endorsement Policy & Approval:** Tabled

**Reminders:**

• Chamber Up – April 16th, Canvas Church, 5:30-7pm

• Cut Bank Chamber Annual Banquet – April 27th, Civic Center

• May Board Meeting – May 8th, Chamber Office, 12-1pm

With no further business, the meeting was adjourned.

**Jessica Waldner**

**Secretary/Director**