

**Cut Bank Area Chamber of Commerce Minutes**  
**April 5, 2016 Regular Monthly Meeting**  
**Cut Bank Chamber Office – Noon**

**Directors Present:** Jeff Billman, Ryan Eney, Adrienne Fritz, Steven Hjartarson, LeAnne Kavanagh, Juanita Meeks, Pat Murphy, Sissy Nygaard, Matt Waller.

**Executive Director:** Amy Overstreet

**Directors Absent:** Calcie DeZort (Excused)

**Guests Attending:** Toni Barnes, NRMC. (Appointed to the board during the meeting.)

**Regular Business**

The meeting was called to order by President Jeff Billman. The minutes from the March 2 meeting were presented for approval. Adrienne moved to accept the minutes as presented with Ryan seconding the motion. Being no further discussion, the minutes were approved as emailed.

The financial reports from March 2016 were reviewed. See attached.

Balances were reported as follows: \$14,857.59 Chamber Checking Account; \$25,689.79 Economic Development Checking Account; \$4,177.72, Gift Certificate Account; \$7,463.99 Buckle Account; Lewis and Clark Committee-\$ 2,735.64 (checking) and \$16,190.48 (money market).

Sissy said Darrell Peterson sold one buckle at the Great Falls Western Art Show recently for \$40. There are approximately 250 buckles left to be sold. Amy will put something on the Chamber Facebook page and also look at establishing an Etsy page to promote them.

Steven moved the financial report be accepted with Pat seconding the motion and all voting in favor of the motion.

**Old Business**

**Committee updates**

**Economic Development:** Jeff and Amy provided update on the Public Drug building grant status and two possible renters for the Myhre Building. The board was in favor of spending \$200 to have the sewer lines leading in the Chamber properties on Main Street inspected to see if they need to be updated prior to the start of the upcoming U.S. Highway 2 project. Amy asked the board to be thinking if they are ready to undertake another Brownsfield Project as the time is fast approaching for assessment and grant cycles. The property mentioned as a possible next Brownsfield cleanup was the old Glacier Motor Inn. Jeff will contact Carson and have him do a lien/title search on the property.

**Stage Cover:** Sissy said the plan from the city engineering firm is not the design/model we had approved and asked them to look into. The cost from the city engineer for their design was over \$173,000. Jeff will speak to Mayor Raemaeker about the stage cover. Sissy said she is not excited to do fundraising for the cover given the amount that was quoted.

**Membership:** LeAnne reported membership was at 179 with several businesses stating “check is in the mail” as of the meeting, but this is still well short of the goal of 200 members. The challenge was extended to April 15 meeting. Board members were strongly encouraged to fulfill their commitment of recruiting or renewing five members and to make personal visits.

**Banquet:** Jeff and Amy updated the board on the banquet, which is set Saturday, April 23 and will feature the Bop-a-Dips. The cost of the banquet is being underwritten by 10 sponsors, including Whirlpool. A Traeger Grill is being purchased with the \$750 Whirlpool credit. Jeff traded Big Sky Colony a business membership if they would donate all the buns for the banquet. The board discussed the three nominees for the Citizen of the Year and it will be up to the banquet committee to select the awardee. With Scott Gage scheduled to be out of town, the committee is still looking for someone to do those duties. Those who have been asked include Dan Raemaeker and Mike Bruch. Amy is still in the process of hiring a youth group to serve

and there was some discussion about hiring Brian Ledbetter to do the cleanup or foregoing the deposit and having the civic center do the cleanup since there always seems to be an issue about cleanup after events held at the civic center.

**Photo Contest:** Amy gave an update on the photo contest. The number of entries was down so it was suggested to take 2017 off. The 2016 photos will be used to update the Chamber's Facebook and web pages and may also be used in the 2016 Discover Cut Bank magazine.

**Lewis and Clark Festival:** Co-chairs Sissy and Ryan updated the board on the 38th Lewis and Clark Festival. The next committee meeting will be April 12. New events they are working on include some type of o-mok-see or other event at the Saddle Club on Sunday of the weekend and a 3-on-3 basketball or volleyball tourney. The CBEFAA will host a nine-hole golf tourney on Friday. The dates are July 28-30. The half-marathon will be moved to Sunday from Saturday.

### **New Business**

**Filling Director Vacancy:** Toni Barnes accepted the board's invitation to fill Pete Hetherington's unexpired three-year term and the board unanimously approved her appointment on the motion of Pat and second by Steven.

**Contract Modification with Newfields :** Amy informed the board of Newfields' request to modify the Public Drug contract to include an additional \$6,270 for work they've performed which was not exclusively outlined in the present contract. Adrienne made a motion to approve the requested modification, seconded by LeAnne and unanimously approved by the board.

**Approval of Window Design for Public Drug Building :** The board approved the recommended design for new windows, which will be paid for with the grant remediation funds. On a motion by Matt, second by Juanita the board approved the "Modified Colonial Single Hung Black Exterior" aluminum window design.

**Approval of New Renter for Myhre Building :** Amy asked to have this tabled since there are two possible tenants but neither was ready to submit a proposal prior to the meeting.

**VIC/Glacier Country Regional Tourism Grant :** Amy informed the board she will once again be submitting a grant application for \$3,500 for staffing assistance at the Chamber's Visitor Information Center. The \$3,500 grant is the maximum allowed.

### **Reminders**

- The April Chamber Up will be hosted by Glacier Care Center on April 12.
- The Chamber banquet will be held April 23.
- Next Chamber board meeting is May 4.

### **Comments**

There were no additional comments.

The meeting was adjourned.

**LeAnne Kavanagh**  
**Secretary/Director**